

PHIP WORKPLAN UPDATE

For
PHIP Steering Committee
February 4, 2004

Committee: STANDARDS

Work to date: Key Steps

- ☒ Staff assigned
- ☐ Consultants hired
- ☒ Committee has met
- ☒ Sub-Committees have met
- ☒ Scheduled meetings in advance
- ☐ Other _____

Special Notes on current Activity:

*Self assessment-Spring 2004-all sites
Administrative Capacities field tested-
DOH and
Five Counties- Summer 2004*

Accomplishments and progress to date.

OBJECTIVE: Establish a schedule for measuring performance on the Standards

Progress: A schedule has been established to perform on-site assessments every two years. The best time for the next measurement has been identified as spring of 2005. In the interim, all sites will be asked to perform a self-assessment in the spring of 2004, which will identify progress in using the results and the need for supports and training.

A self-assessment guidance document has been drafted for committee review, along with a communication plan. It is expected that it will be distributed in April. The goal will be to keep it very simple, but to have LHJs provide the Committee with a brief set of responses about how they are working on the Standards. We will not collect performance data during the self- assessment period.

OBJECTIVE: Include Administrative Capacities in next measurement of the Public Health System.

Progress: Administrative Capacities have been articulated with performance measures and example documentation. Five LHJ's and administrative sections of DOH have volunteered to field test the capacities. The field test will be conducted over the summer with results and recommendations to the Standards Committee by the fall of 2004, and revisions to be included in the 2005 assessment of all sites. The results of the 2005 assessment of Administrative Capacities at all sites will be a baseline for those measures.

OBJECTIVE: Address a high priority area identified by the Baseline Results, provide training aimed at improving system wide performance.

Progress: A Subcommittee is being formed jointly with the Workforce Development Committee to address training. It has been proposed to include a training assessment as

part of the self-assessment for the Standards. This would allow LHJ's and DOH to identify training needs and provide information that the subcommittee could use to identify system wide high priority training needs.

Questions or Discussion items for the Steering Committee

The timeline for the 2005 Standards measurement is scheduled for spring of 2005, are there specific months that would be preferable?

We expect to use the same approach in 2005 that we have used in the past, with on-site visits and have budgeted for this. Are their comments or recommendations you would like the Standards Committee to consider? Are there training-related requests?

Emerging Issues, Potential Recommendations for Steering Committee to discuss in the Future

There is a need for minor corrections, additions and deletions to the wording of the Standards without changing the intent, there will be preliminary discussion of this at the next Standards Committee meeting.

There is a need for ongoing training funding to train new staff about the Standards.